

Professional Development for CUPE 947

CUPE Pro D Day
Friday, October 19th, 2018
Spectrum Community School
957 West Burnside Road
250-475-4209

TO REGISTER: <https://cupe947prod.sd61.bc.ca/>

EMAIL: cupestaffd@sd61.bc.ca

Registration **BEGINS** October 1st at 6:00 am

Registration CLOSES Friday, October 12th @ 4:00 pm

****You will receive a CONFIRMATION EMAIL when you register****

****Confirmations will NOT be faxed to the schools****



MEMBERS PLEASE NOTE:

All registration for CUPE 947 Pro D day classes must be done ONLINE.

**PLEASE NOTE: CUPE PRO D WILL BE HELD AT SPECTRUM
(unless otherwise stated)**

MORNING WORKSHOPS

9:00 am to 11:30 am

(Unless otherwise stated)

AM 1 WHMIS 2015 TRAINING (MANDATORY) - Session 1

(Note Time: 9:00 am - 10:00 am)

Maximum Participants: 25

In 2015, WHMIS 1988 was amended to move to a more globalized system, now called WHMIS 2015. District Occupational Health and Safety (District OHS) is required to ensure all employees receive the training on WHMIS 2015 by December 31, 2018. **This mandatory training can be taken either during the October 19, 2018 CUPE Pro-D, November 23 CUPE Pro-D or online via the GVSD website.** Please ensure you touch base with your Site Based Administration to ensure the training you are taking falls in line with the schools plans for WHMIS 2015 training. *Presented by Karli Reeve, HR Advisor- Work Assessments and Claims Management, GVSD 61.*

AM 2 WHMIS 2015 TRAINING (MANDATORY) - Session 2

(Note Time: 10:30am - 11:30 am)

Maximum Participants: 25

In 2015, WHMIS 1988 was amended to move to a more globalized system, now called WHMIS 2015. District Occupational Health and Safety (District OHS) is required to ensure all employees receive the training on WHMIS 2015 by December 31, 2018. **This mandatory training can be taken either during the October 19, 2018 CUPE Pro-D, November 23 CUPE Pro-D or online via the GVSD website.** Please ensure you touch base with your Site Based Administration to ensure the training you are taking falls in line with the schools plans for WHMIS 2015 training. *Presented by Karli Reeve, HR Advisor- Work Assessments and Claims Management, GVSD 61.*

AM 3 Conflict Resolution in the Workplace - Session 1

(Note Time: 9:00 am - 10:00 am)

Maximum Participants: 25

In the workplace, unresolved conflict can negatively impact the individuals involved, other team members, and the organization as a whole by affecting productivity and morale. The approach you take to managing conflict determines whether stress or opportunities for growth will be created. This seminar will examine various types of conflict and provide participants with a model for successfully resolving conflict at work. Learning objectives

At the end of this seminar, participants will be able to do the following:

- Define the nature of conflict, including its cause and effect.
- Understand the different conflict management styles and when each one is most effective.
- Resolve conflict through negotiation.

Presented by Morneau Shepell .

AM 4 Conflict Resolution in the Workplace - Session 2

(Note Time: 10:30 am - 11:30 am)

Maximum Participants: 25

In the workplace, unresolved conflict can negatively impact the individuals involved, other team members, and the organization as a whole by affecting productivity and morale. The approach you take to managing conflict determines whether stress or opportunities for growth will be created. This seminar will examine various types of conflict and provide participants with a model for successfully resolving conflict at work.

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- Resolve conflict through negotiation.

Presented by Morneau Shepell .

AM 5 Gender Diversity Training - Session 1

(Note Time: 8:30 am - 11:30 am)

Maximum Participants: 25

Diverse gender expression and exploration are valuable elements of our school communities. It is important for those in support roles to understand, embrace, and adapt to these exciting cultural shifts and to keep up with human rights progress. Ambit will introduce frameworks for understanding gender diversity beyond the binary, offer examples of gender-affirming classroom practices, and explore strategies for improving the experiences of trans and gender diverse students, families, and staff.

Presented by: Kingsley Strudwick, Ambit Gender Diversity Consulting.

AM 6 Working Safely with Challenging Behaviour - Session 1

(Another class offered at 12:30 pm)

Maximum Participants: 60

This workshop will allow participants a chance to learn and reflect on procedures for working safely with students who may present a risk of injury to staff. During the course, participants will review ethical issues in working with such students, key principals about behaviour, and important considerations for understanding why such behaviour occurs and procedures to prevent incidences and how to redirect and de-escalate situations that may occur. *Presented by Laurie Smith, SPED consultant to BC districts and WorkSafeBC. Laurie has an extensive background in Safety Planning, and provides training in this area for many school districts. She worked as a District Principal for Special Education, and a sessional instructor in Classroom Management, Autism and Positive Behaviour Support and Functional Assessment at UBC. Currently, she is an instructor in Behaviour Support and Autism for Queen's University diploma program for BC teachers.*

AM 7 Wordpress - Maintaining SCHOOL Websites - Session 1

*****This training is at the TOLMIE BUILDING - IT Training Room*****

Maximum Participants: 12

This workshop is meant for those who are responsible for modifying their **SCHOOL'S** website. Participants will review how to add and modify a page, news item, newsletter, spotlight item, and an event. You will learn how to add an image, add a PDF, add and modify a rotating banner image, format images for the web, add and modify a table with Tablepress, and convert video files for the web. *Presented by Andrew Bailey, Webmaster, GVSD 61.*

AM 8 Google Classroom and G-Suite

Maximum Participants: 20

This novice-level class will explore *Google Classroom* and *Google Suite* applications (*Docs* and *Slides*). Participants will learn to navigate *Classroom* and use the accompanying apps, so they can better support their students in classroom settings and resource blocks.. **Please bring your charged district supplied Chromebook (or personal laptop) as we have a very limited number of desktops available. Note: Tablets/iPads are not recommended for this session.** *Presented by Ryan Kinrade, School Technologist, Information Technology, GVSD 61.*

AM 9 Outlook: Beginner and Beyond

Maximum Participants: 25

This beyond-beginner session focuses on increased functionality beyond sending and categorizing email and setting up appointments and meetings. This session will tackle email signatures, auto-replies, group distribution list creation, sharing calendars, as well as a host of other functions that will help to make you more efficient and maximize your workflow. *Presented by Kerrie Proudlove, Help Desk Specialist, GVSD and Anil Chumber, Administrative Assistant - Operations, GVSD*

**Food available for purchase at 'Greek on the Street' Food Truck!
(Pick up your \$3.00 off coupon in the Spectrum Foyer on October 19th)**



<http://www.estiagourmet.ca/our-food-truck>

AFTERNOON WORKSHOPS

12:30 pm to 3:00 pm

(Unless otherwise stated)

PM 10 WHMIS 2015 TRAINING (MANDATORY) - Session 3

(Note Time: 12:30pm - 1:30 pm)

Maximum Participants: 25

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PM 11 WHMIS 2015 TRAINING (MANDATORY) - Session 4

(Note Time: 2:00 pm - 3:00 pm)

Maximum Participants: 25

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the GVSD website. Please ensure you touch base with your Site Based Administration to ensure the training you are taking falls in line with the schools plans for WHMIS 2015 training. *Presented by Karli Reeve, HR Advisor- Work Assessments and Claims Management, GVSD 61.*

PM 12

Resiliency at Work

(Note Time: 12:30pm - 1:30 pm)

Maximum Participants: 25

Resilience is often described as your ability to bounce back from adversity. Being resilient is an important building block of individual and organizational health and well-being. This seminar will provide participants with an understanding of the different components that contribute to resiliency and will show them how they can thrive under pressure.

Learning objectives

At the end of this seminar, participants will be able to do the following:

- Understand the factors that contribute to resiliency.
- Recognize how attitudes, actions, and choices contribute to resiliency.
- Implement strategies for thriving under pressure.

Presented by Morneau Shepell .

PM 13

Stress Relaxation Techniques

(Note Time: 2:00 pm - 3:00 pm)

Maximum Participants: 25

Our minds and bodies need rest and recovery breaks to allow us to relax and reduce the effects of stress. While everyone has days that are hectic and unfocused, consistently feeling stressed out, rushed, or on the go can have a detrimental impact on a person, increasing their risk of experiencing a serious physical concern, such as heart disease or stroke. This seminar will show participants how to make time to calm down and reduce stress, using both proactive and reactive relaxation techniques.

Learning objectives

At the end of this seminar, participants will be able to do the following:

- Understand the stress response and how it works.
- Discuss the importance of managing stress for optimal health.
- Practice stress reducing exercises.

Presented by Morneau Shepell .

PM 14

Working Safely with Challenging Behaviour - Session 2

Maximum Participants: 25

This workshop will allow participants a chance to learn and reflect on procedures for working safely with students who may present a risk of injury to staff. During the course, participants will review ethical issues in working with such students, key principals about behaviour, and important considerations for understanding why such behaviour occurs and procedures to prevent incidences and how to redirect and de-

escalate situations that may occur. *Presented by Laurie Smith, SPED consultant to BC districts and WorkSafeBC. Laurie has an extensive background in Safety Planning, and provides training in this area for many school districts. She worked as a District Principal for Special Education, and a sessional instructor in Classroom Management, Autism and Positive Behaviour Support and Functional Assessment at UBC. Currently, she is an instructor in Behaviour Support and Autism for Queen's University diploma program for BC teachers.*

PM 15 Gender Diversity Training - Session 2

(Note Time: 12:30 pm - 3:30 pm)

Maximum Participants: 25

Diverse gender expression and exploration are valuable elements of our school communities. It is important for those in support roles to understand, embrace, and adapt to these exciting cultural shifts and to keep up with human rights progress. Ambit will introduce frameworks for understanding gender diversity beyond the binary, offer examples of gender-affirming classroom practices, and explore strategies for improving the experiences of trans and gender diverse students, families, and staff.

Presented by: Kingsley Strudwick, Ambit Gender Diversity Consulting.

PM 16 Childhood Anxiety: Empowering Strategies and Effective Support

Maximum Participants: 60

This workshop will assist you in understanding the physiological, cognitive and behavioural components inherent in anxiety. You will learn about a variety of anxiety disorders and understand how cognitive-behavioural therapy can help children work towards overcoming his/her anxiety and what you can do to provide this approach within the school environment. *Presented by Julie-Ann Richards, M.A., R.C.C. C.C.C. Registered Clinical Counsellor, Psycho-Educational Consultant.*

PM 17 Wordpress - Maintaining SCHOOL Websites - Session 2

*****This training is at the TOLMIE BUILDING - IT Training Room*****

Maximum Participants: 12

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PM 18

Learning to (Google) Drive

Maximum Participants: 20

This intermediate-level session will look at how to make Google Drive the central hub of your Chromebook/Chrome experience. There will be hands-on opportunities to create G-Suite Documents (using Docs and Slides); Import files and photos from your school account, the web and your personal devices; and organize all your stuff within Google Drive. We will also create a survey with Google Forms. **Please bring your district supplied Chromebook (or personal laptop) charged, as we have a very limited number of desktops available. Note: Tablets/iPads are not recommended for this session.**

Presented by Ryan Kinrade, School Technologist, Information Technology, GVSD 61.

PM 19

Excel: Beginner and Beyond

Maximum Participants: 25

This beyond-beginner session focuses on increased functionality. During this session, attendees will learn how to sort, calculate, and organize large amounts of information in a logical way, as well as a host of other functions that will help to make you more efficient and maximize your workflow.

Presented by, Chris Daly - Help Desk Specialist, GVSD

FULL DAY WORKSHOPS

9:00 am - 3:00 pm

(Unless otherwise stated)

FD 20

Common ASL Signs for the Classroom

Maximum Participants: 20

We are pleased to offer you this opportunity to learn common words and expressions in American Sign Language. Designed for supporting students in a classroom setting, you will learn and review ASL vocabulary and grammar structure by practicing immersion-style. There will be an interpreter present for the first part of the session. ****Suitable for all levels. Presented by Denise Read, Camosun ASL Instructor. Born Deaf, Denise has taught ASL classes extensively. She currently leads a rich double life as a filmmaker and a teacher. Her passion for drama and performing arts translates to her being a dynamic and engaging instructor.**

FD 21 ASD, ABA and the School Environment: How does it all fit together?

Maximum Participants: 25

Topics covered in the presentation will be:

~what Autism Spectrum Disorder is, what are the diagnostic criteria, the characteristics and the effects on both daily life and learning and participation in an inclusive school environment.

~what is Applied Behaviour Analysis, what are the principles that guide the science behind it and a discussion on how these principles can be helpful in developing strategies for supporting all students (and specifically those with ASD) to learn and participate in a school environment proactively and successfully.

Presented by Shelin Hussein, RCC, BCBA, Behaviour Analyst and Clinical Counsellor, Building Blocks Behaviour Consulting and Support Services.

FD 22 Occupational First Aid - Level 1

(Note Time: 8:15 am - 4:30 pm)

*****Please note this course will be held at 2780 Richmond Rd*****

Maximum Participants: 5

If you are looking to recertify your Emergency First Aid, please register for the "School Based First Aid" This 8 hour course is an Adult Care orientated program for employers looking for a quality one-day first aid course that meets the requirements for WorkSafe BC. Material covered includes the ability to identify and perform appropriate interventions for CPR and choking on adults, introduction to AEDs (Automated External Defibrillators), spinal and neck injuries, burns, minor soft tissue injuries and more. Emphasis is also placed on personal protection using gloves and pocket masks effectively. ***Please bring photo ID and wear comfortable clothes. **Please note: You must pay \$90 directly to Alert First Aid to secure your registration.** *Presented by Alert First Aid.*

FD 23 School Based Employee First Aid - Recertification - Session #1

*****Please note another class is available *****

Maximum Participants: 21

This fun and interactive 6 hour course trains people how to react and improvise when dealing with time priority, life threatening emergencies. The course includes initial assessment, secondary survey, obstructed airways, and CPR (adult and child), recognition and first-aid for shock, diabetes, bleeding, head & spine injuries, allergic reactions, seizures, and broken bones. This is a recertification course - for those who have not taken a course in the last 3 years will get a basic first-aid certificate.

Presented by Alert First Aid.

FD 24 School Based Employee First Aid - Recertification - Session #2

*****Please note another class is available *****

Maximum Participants: 21

This fun and interactive 6 hour course trains people how to react and improvise when dealing with time priority, life threatening emergencies. The course includes initial assessment, secondary survey, obstructed airways, and CPR (adult and child), recognition and first-aid for shock, diabetes, bleeding, head & spine injuries, allergic reactions, seizures, and broken bones. This is a recertification course - for those who have not taken a course in the last 3 years will get a basic first-aid certificate.

Presented by Alert First Aid.

FD 25 JOHS Training - Worker Health & Safety Rep Fundamentals - In-Class

(Note Time: 8 am - 2 pm)

*****This session will be held in the Boardroom @ Board Office, 556 Boleskine*****

This workshop is specifically for NEW JOHS Committee members (after April 3, 2017).

WorkSafeBC legislation surrounding JOHS member training has changed. The legislation now requires any NEW JOHS members who have joined a JOHS Committee after April 3, 2017 must have NEW JOHS member training within 6 months of joining the JOHS Committee. The training and it will be a mix of online and in-class training. The online "Worker Health and Safety Representative Fundamentals" training is 2 hours via WorkSafeBC's online training platform and must be completed **prior to** the in-class session to be held on Oct. 19th. Once you are registered for this session, an email will be sent to you with instructions for the online training. *Presented by Christine Merner, Manager, Occupational Health & Safety, GVSD 61thanks*

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